

Division of Recreation and Parks
Job Opportunity Announcement
Open Competitive
Perdido Key State Park

CLASS TITLE: OPS Park Ranger/OPS Toll Collector

POSITION NUMBERS: 37970186/37970590

BASE SALARY: \$8.05 per hour

CLOSING DATE: April 15, 2016

LOCATION & CONTACT INFORMATION:

Perdido Key State Park
12301 Gulf Beach Hwy
Pensacola, Florida 32507
850-492-1595

Attn: Park Manager Geoffrey Davidson
geoffrey.davidson@dep.state.fl.us

Advertising Method: Internal Email & People First

This is an opening to fill two OPS positions working 40 hours per week, every Friday, Saturday, Sunday, Monday and either Tuesday or Thursday.

Duties include: Collecting fees, cleaning facilities, picking up trash, meeting with the public, general maintenance, and other assigned duties.

POSITION DESCRIPTION: VISITOR SERVICES - Explains the facilities and services provided for public use, enjoyment and education; meets visitors, answers questions, provides information and directions. Attempts to resolve visitor complaints while maintaining good public relations. Prepares reports in a timely manner to including timesheets, vehicle logs, and maintenance logs. Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR THE POSITION - Ability to follow verbal and written instructions; work independently with little supervision; communicate effectively verbally and in writing; prepare reports; establish and maintain effective working relationships with others; deal with visitor inquiries in a tactful, efficient and courteous manner; understand and apply rules, directives, policies, laws and regulations;

maintain a valid Class E driver's license; handle money and balance cash receipts. Skill in utilizing motor vehicles with a standard transmission.

HOW TO APPLY: Apply through People First, the State Personnel System.
<https://peoplefirst.myflorida.com/peoplefirst>

If submitting a paper application, you will need to have it faxed to People First at fax number 1-888-403-2110 by the closing date listed on the vacancy, they will then scan your application into the applicant pool for that particular vacancy. Include the position number on documents submitted0269

The State of Florida is an Equal Opportunity Employer/Affirmative Action Employer and does not tolerate discrimination or violence in the workplace.

Applicants requiring a reasonable accommodation, as defined by the Americans with Disabilities Act, must notify the agency hiring authority and/or People First Service Center (1-877-562-7287). Notification to the hiring authority must be made in advance to allow sufficient time to provide the accommodation.